

# FUNDING APPLICATION CHECKLIST

- Read funding specific guidelines ([SRG](#), [R&D](#), or [VAM](#)), including Appendix A
- Notify Divert NS of intent to submit an application
  - Email: [info@divertns.ca](mailto:info@divertns.ca)
  - Subject: Funding Inquiry
- Complete the application form
- Attach a detailed project proposal (word/PDF format; 20-page max.)
  - Include information on:
    - Project Scope/Timelines
    - Budget
    - Innovation, via:
      - diversion impact
      - increased efficiency
      - new or enhanced end market(s)
      - optimized reduction practices
    - Economic Impact and Social Benefit ([R&D](#) and [VAM](#))
    - Partnerships
- Attach resumes of all researchers and information on all partners and associates describing:
  - Familiarity with project focus
  - Academic/business achievements
  - Relevant experience and qualifications
- [SRG](#): Attach letters of reference for the student(s)
- Submit application package